



# SCHOOL BALL KIT

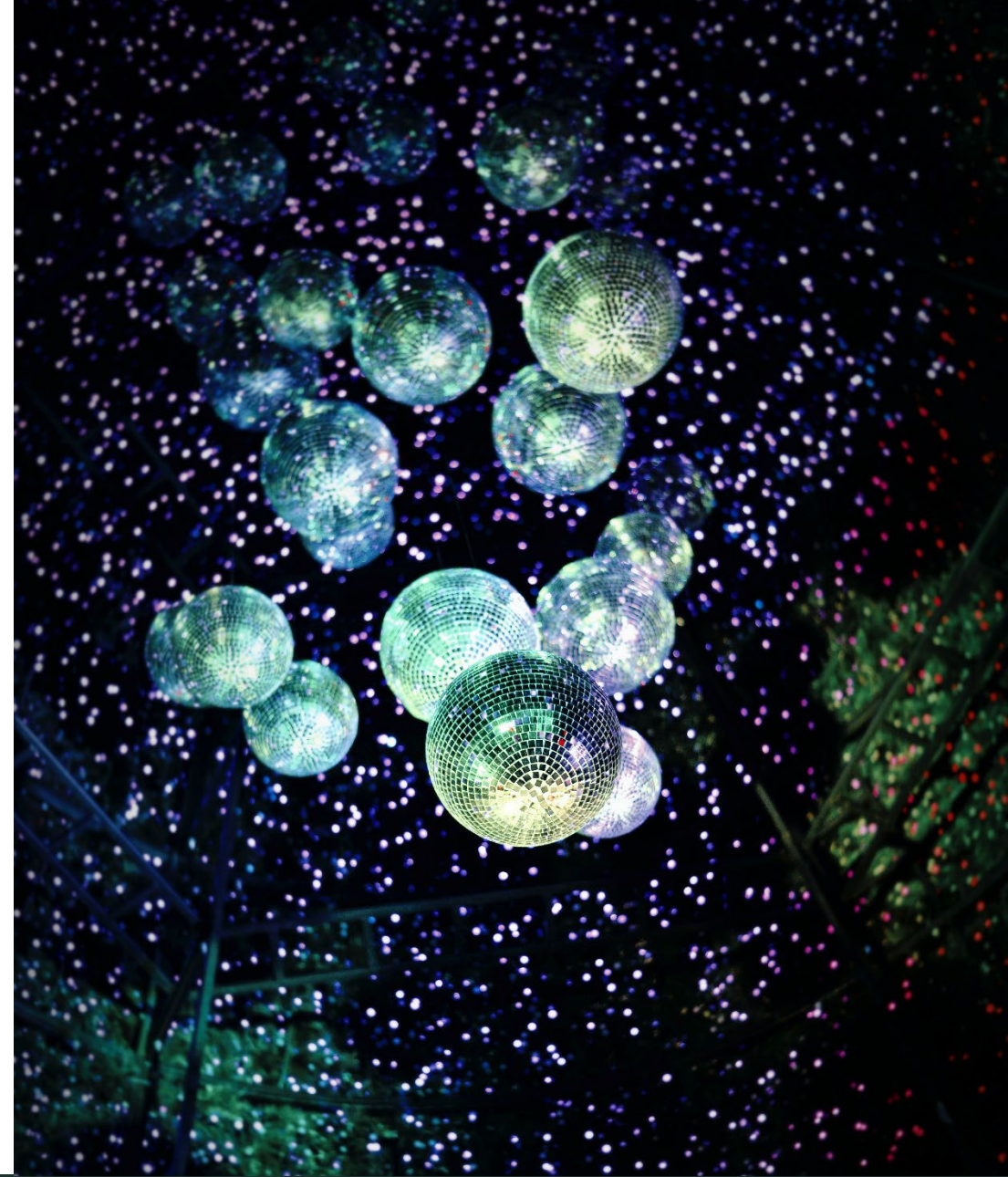
Arawa Park Hotel Rotorua

ARAWA PARK HOTEL  
ROTORUA

# WELCOME

*Arawa Park Hotel Rotorua is an ideal choice for your upcoming school ball or formal event. Our dedicated event planners will provide personalized assistance, taking care of every detail, from catering menus to decorations. With 5 spacious and versatile rooms, we can accommodate up to 400 guests. Our experienced team excels at creating memorable occasions for special events. We can easily create a nighttime ambiance by drawing the curtains and pulling down the shades. We strive for perfection, and if you require recommendations for suppliers, we are more than happy to assist you.*

*A minimum of 50 guests applies.*



# OUR SPACES

*Arawa Park Hotel and conference venue boasts over 560 square meters of events space, utilising 5 separate rooms with free Wi-Fi. Our facilities cater school balls of up to 600 guests, both indoors and outdoors with integrated audio visual equipment.*

<b>Venue</b>	<b>Banquet</b>	<b>Cocktail</b>	<b>Cabaret</b>
<i>Ascot</i>	<i>200</i>	<i>400</i>	<i>160</i>
<i>Aintree</i>	<i>110</i>	<i>180</i>	<i>100</i>
<i>Totara</i>	<i>65</i>	<i>80</i>	<i>45</i>
<i>Manuka</i>	<i>65</i>	<i>80</i>	<i>40</i>
<i>Atrium Restaurant</i>	<i>300</i>	<i>600</i>	<i>-</i>



# PARTY MENU

## Option 1 | \$29 per person

Selection of mixed cured meat sandwiches

Vegetarian club sandwiches

Assorted mini savouries and quiches

Mini cakes and slices

Seasonal fruits

Tea & coffee station

## Option 2 | \$39 per person

Potato & bacon salad, sour cream and scallions

Crumbed fish and chips, tartare sauce

Selection of mixed cured meat sandwiches

Vegetarian club sandwiches

Assorted mini savouries and quiches

Mini cakes and slices

Seasonal fruits

Tea & coffee



Minimum 50 guests. (DF) Dairy Free, (GF) Gluten Free, (V) Vegetarian, (VG) Vegan, (\*) Dietary Optional

# BEVERAGE PACKAGES

## Non-alcoholic beverages

*Coca Cola / Diet Coca Cola / Lemonade / Ginger Beer*

*Lemon, Lime & Bitters / Tonic Water*

*Orange Juice*

<b>1 hour package</b>	<b>\$10pp</b>
<b>2 hour package</b>	<b>\$18pp</b>
<b>3 hour package</b>	<b>\$25pp</b>
<b>4 hour package</b>	<b>\$30pp</b>
<b>5 hour package</b>	<b>\$35pp</b>



# TERMS & CONDITIONS

## BOND

*A \$1200.00 Venue bond is required for each event. This bond will be refunded at the conclusion of your event if no damage to the venue or equipment occurs and no additional extra cleaning (outside the general custodial cleaning that is provided with the venue) is required.*

## PARENT/TEACHER SUPERVISION

*A set level of parent and/or teacher supervision, determined by Arawa Park Hotel Rotorua on a case by case basis, is required at every school ball. Parents and teachers are required to support our discretion in regard to managing student behaviour.*

## DEPOSIT & PAYMENT

*In addition to the bond payment a ten (10) percent deposit is required to secure the booking. 100% of all other known charges is to be paid seven (7) days prior to the event.*

## FINAL NUMBERS

*Final confirmed numbers for your event must be provided to your event coordinator five (5) working days prior to the function date. With approval from your event coordinator, minor increases to confirmed numbers (up to 5%) may be accommodated up to two (2) business days in advance of the function. Increased numbers will be charged to the final account.*

## SECURITY

*A minimum of three Security personnel are required for the duration of your ball at the cost of \$65 per hour per guard. Additional guards and / or breath testing may be charged at the hotels discretion.*

AWA PARK HOTEL  
A R A R O T O R U A

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